**Manual Note Taking**

**Use a new page for every time you take notes from a different source**

Add or delete rows to the template below, depending on length of the source. Go to Library Online and use the Reference Generator to create the information for the reference list. **Write your question here:**

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| **Key word/Heading** | **Dot points and summarise this information  into your own words** |
| 1. |  |
| 2. |  |
| 3. |  |
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| Reference list information:  This source is credible because: | |